



**Hazeldell Rural Fire Protection District  
Board Of Directors Regular Meeting  
Oakridge Station  
47592 Hwy 58  
Oakridge, OR 97463**

**5:00 PM THURSDAY, 23 JANUARY 2025**

**CALL MEETING TO ORDER**

**1) \*APPROVAL OF CONSENT AGENDA**

- a) Meeting Minutes

**2) FINANCIAL REPORTS**

- a) \*Accounts Payable
- b) Financial Report

**3) RECOGNITION / PUBLIC COMMENT**

**4) OLD BUSINESS**

- a) Hazeldell station quarters
- b) Water test results
- c) Fire Authority/Special District
- d) See Action Items

**5) NEW BUSINESS**

- a) Time tracking for SAIF reports
- b) FEPP Contract
- c) Training; Oregon budget law, Oregon public meeting laws, ethics
- d) Budget committee advertising/training
- e) Contract Services for Hazeldell Board Minutes, Hazeldell Financial Assistant
- f) Appoint BOD Representatives
  - i) Board Member contact with our attorneys, Local Government Law Group. (previously John M)
  - ii) ODF (who is our contact now?)
  - iii) Insurance website access: coverage, claims, file payroll reports, and pay online.
  - iv) Board Training rep (via free-online training provided by Vector Solutions for SDAO). Joan has been the rep. to date.
- g) Hazeldell/Oakridge IGA

**6) FIRE CHIEF'S REPORT**

- a) Activity Report
- b) Equipment Readiness

**7) DIRECTOR REPORTS**

**8) CHAIR REPORT**

**ADJOURNMENT**



**Hazeldell Rural Fire Protection District  
Board Of Directors Regular Meeting  
Oakridge Station  
47592 Hwy 58  
Oakridge, OR 97463**

**\* Requires Board Action**

**Next Board of Director's Meeting 02/27/2025 5:00 pm**

Oakridge Fire & EMS is inviting you to a scheduled Zoom meeting.

Meeting ID: 514 291 8063

<https://us02web.zoom.us/j/5142918063>

Action Items:

- ~~1. Generator Purchase/Installation for Hazeldell Station (update)~~



**Hazeldell Rural Fire Protection District  
Board Of Directors Regular Meeting  
Oakridge Station  
47592 Hwy 58  
Oakridge, OR 97463**

- ~~2. Meeting with ODF on station expansion~~
3. Address Markers
4. Grounds Maintenance
5. 1516 - Tender
6. 1525- Surplus tender
7. 1521- Surplus Engine
- ~~8. Portable toilet and bathroom at the Hazeldell station.~~
9. Tables and chairs – On hold
10. Streamline
  - a. YouTube channel
  - b. BOD contact information
11. Type 6 engine purchase
12. Command Vehicle
13. Wildland Division
14. BOD Policy Manual update
15. Planning meeting with Fire Chief, Colleen and Joan.
16. Turnouts/PPE
17. Turnout racks
18. Banquet
19. Bay Doors
20. Outside lock

# Hazeldell Rural Fire Department

1/18/2025 4:33 PM

Register: 1002 · Banner Bank - 4095

From 12/01/2024 through 01/18/2025

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
12/06/2024			4000 · Revenue:4850-...	Deposit		X	58.10	159,125.86
12/06/2024			-split-	Deposit		X	30,042.96	189,168.82
12/08/2024	3863	S.D.A.O	5400 · Materials & Ser...	Dues	205.00	X		188,963.82
12/08/2024	3864	SeaWestern	-split-	Inv. #36505, #...	5,519.42	X		183,444.40
12/08/2024	3865	City Of Oakridge	5400 · Materials & Ser...		34,600.00			148,844.40
12/08/2024	3866	LB Office Works	5400 · Materials & Ser...	October bookk...	150.00			148,694.40
12/12/2024			-split-	Deposit		X	1,843.33	150,537.73
12/18/2024	3856	Analytical Laborator...	5000 · Capital Outlay:...		190.00			150,347.73
12/24/2024	eft	Spectrum	5400 · Materials & Ser...	12.07.24	134.98	X		150,212.75
12/25/2024	eft	Lane Electric	5400 · Materials & Ser...	Acct. #3715400	86.64			150,126.11
12/27/2024		Banner Bank CC	1734 · Banner Bank CC		753.15	X		149,372.96
12/31/2024			4000 · Revenue:4200-...	Deposit		X	3.11	149,376.07
01/03/2025	3867	Best Septic Tank Pu...	5000 · Capital Outlay:...	Inv. #189646	825.00			148,551.07
01/16/2025	3868	SAIF Corp.	5400 · Materials & Ser...		335.66			148,215.41
01/17/2025	3857	Streamline	5400 · Materials & Ser...	Inv. #0005, #0...	800.00			147,415.41
01/18/2025	3869	National Hose Testin...	5400 · Materials & Ser...	Inv. #24-11773	2,436.80			144,978.61
01/18/2025	3870	Special Districts Insu...	5400 · Materials & Ser...	Inv. #40P5204...	4,438.00			140,540.61
01/18/2025	3872	LB Office Works	5400 · Materials & Ser...	Inv. #2025-1	300.00			140,240.61

4:24 PM

01/18/25

Accrual Basis

**Hazeldell Rural Fire Department**  
**Balance Sheet**  
As of December 31, 2024

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	<u>Dec 31, 24</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1001 · Local Gov. Invest. Pool	
1001-1 · General Fund	177,535.98
1001-2 · Land & Facilities Fund	81,082.64
1001-3 · Vehicle Fund	163,226.72
Total 1001 · Local Gov. Invest. Pool	421,845.34
1002 · Banner Bank - 4095	
1002-1 · General Fund	149,376.08
1002 · Banner Bank - 4095 - Other	-0.01
Total 1002 · Banner Bank - 4095	149,376.07
Total Checking/Savings	571,221.41
Total Current Assets	571,221.41
<b>TOTAL ASSETS</b>	<b><u>571,221.41</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Credit Cards	
1734 · Banner Bank CC	-6.90
Total Credit Cards	-6.90
Total Current Liabilities	-6.90
Total Liabilities	-6.90
Equity	
32000 · Unrestricted Net Assets	442,569.40
Net Income	128,658.91
Total Equity	571,228.31
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>571,221.41</u></b>

**Hazeldell Rural Fire Department**  
**Rev & Exp Budget vs. Actual - General**  
**July through December 2024**

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3900 · Beginning Fund Balances Budget				
4100-1 · Beginning Fund Balances-G.F.	0.00	200,000.00	-200,000.00	0.0%
<b>Total 3900 · Beginning Fund Balances Bud...</b>	<b>0.00</b>	<b>200,000.00</b>	<b>-200,000.00</b>	<b>0.0%</b>
<b>4000 · Revenue</b>				
4000-0 · Prior Year Taxes	1,671.42	2,500.00	-828.58	66.9%
4110-0 · Current Year Tax Receipts	176,992.62	179,500.00	-2,507.38	98.6%
4120-0 · Interest On Prior Year Taxes	277.54	300.00	-22.46	92.5%
4200-0 · Invest Interest (LGIP)	10,926.88	15,000.00	-4,073.12	72.8%
4200-1 · Bank Interest	4.98	0.00	4.98	100.0%
4850-0 · Miscellaneous Revenue	101.70	0.00	101.70	100.0%
<b>Total 4000 · Revenue</b>	<b>189,975.14</b>	<b>197,300.00</b>	<b>-7,324.86</b>	<b>96.3%</b>
<b>Total Income</b>	<b>189,975.14</b>	<b>397,300.00</b>	<b>-207,324.86</b>	<b>47.8%</b>
<b>Gross Profit</b>	<b>189,975.14</b>	<b>397,300.00</b>	<b>-207,324.86</b>	<b>47.8%</b>
<b>Expense</b>				
5000 · Capital Outlay				
5800-2 · Firefighting & Emergency Equip.	0.00	41,000.00	-41,000.00	0.0%
5800-3 · Land & Facilities	190.00	900.00	-710.00	21.1%
5830-0 · Vehicles	0.00	50,000.00	-50,000.00	0.0%
<b>Total 5000 · Capital Outlay</b>	<b>190.00</b>	<b>91,900.00</b>	<b>-91,710.00</b>	<b>0.2%</b>
5400 · Materials & Services				
5410-0 · Insurance	-28.24	5,500.00	-5,528.24	-0.5%
5415-0 · Office Expense	229.82	500.00	-270.18	46.0%
5415-1 · Board Expense	0.00	2,000.00	-2,000.00	0.0%
5420-1 · Audit	150.00	4,500.00	-4,350.00	3.3%
5420-2 · Bookkeeping	750.00	1,750.00	-1,000.00	42.9%
5420-3 · Legal Fees	0.00	1,000.00	-1,000.00	0.0%
5420-4 · Public Info.,Web Design & Maint	1,100.00	3,000.00	-1,900.00	36.7%
5420-5 · Bank Fees & Service Charges	0.05	100.00	-99.95	0.1%
5425-0 · Licenses,Permits,Subscrip.,Dues	366.30	1,000.00	-633.70	36.6%
5426-0 · Elections & Notices	0.00	2,200.00	-2,200.00	0.0%
5430-0 · Training	0.00	2,500.00	-2,500.00	0.0%
5431-0 · Travel	0.00	5,000.00	-5,000.00	0.0%
5435-0 · Vehicle Repair & Maintenance	0.00	15,000.00	-15,000.00	0.0%
5435-2 · Tires & Batteries	0.00	3,000.00	-3,000.00	0.0%
5435-3 · Vehicle & Equipment Testing	311.00	4,000.00	-3,689.00	7.8%
5435-4 · Protective Clothing	17,948.91	20,000.00	-2,051.09	89.7%
5435-5 · Equipment	0.00	10,000.00	-10,000.00	0.0%
5435-6 · Radio Repair/Small Tools/Equip	0.00	2,500.00	-2,500.00	0.0%
5450-0 · Contract Ser - City of Oakridge	34,600.00	69,200.00	-34,600.00	50.0%
5450-1 · Contract Services-Adm Asst	0.00	2,500.00	-2,500.00	0.0%
5460-0 · Utilities	2,217.64	6,000.00	-3,782.36	37.0%
5460-1 · Building/Grounds Maintenance	240.00	5,000.00	-4,760.00	4.8%
5470-0 · Volunteer Prog-City of Oakridge	0.00	16,000.00	-16,000.00	0.0%
5470-1 · Recruitment, Retention	3,240.75	20,000.00	-16,759.25	16.2%
<b>Total 5400 · Materials &amp; Services</b>	<b>61,126.23</b>	<b>202,250.00</b>	<b>-141,123.77</b>	<b>30.2%</b>
<b>Total Expense</b>	<b>61,316.23</b>	<b>294,150.00</b>	<b>-232,833.77</b>	<b>20.8%</b>
<b>Net Ordinary Income</b>	<b>128,658.91</b>	<b>103,150.00</b>	<b>25,508.91</b>	<b>124.7%</b>
<b>Net Income</b>	<b>128,658.91</b>	<b>103,150.00</b>	<b>25,508.91</b>	<b>124.7%</b>

**Account Summary**

Billing Cycle		11/29/2024
Days In Billing Cycle		29
Previous Balance		\$245.11
Purchases	+	\$753.15
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$245.11-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00
<b>NEW BALANCE</b>		<b>\$753.15</b>

**Credit Summary**

Total Credit Line	\$0.00
Available Credit Line	\$0.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

-  Call us at: (855) 891-4821  
Lost or Stolen Card: (866) 839-3409
-  Go to [www.bannerbank.com](http://www.bannerbank.com)
-  Write us at PO BOX 2181, WALLA WALLA, WA 99362-0181

**Payment Summary**

NEW BALANCE	\$753.15
MINIMUM PAYMENT	\$753.15
PAYMENT DUE DATE	12/25/2024

*Called to pay on 12.27.24*

Corporate Activity			TOTAL CORPORATE ACTIVITY
Trans Date	Post Date	Reference Number	Transaction Description
11/25	11/26	000000000000000000000000	PAYMENT - THANK YOU
			Amount \$245.11-

**Important Information About Your Account**

OUR CREDIT CARD PAYMENT MAILING ADDRESS HAS CHANGED. PLEASE MAIL ALL PAYMENTS USING THE PAYMENT COUPON TO: BANNER BANK, PO BOX 3505, SEATTLE, WA 98124-3505

LATE PAYMENT WARNING: IF WE DO NOT RECEIVE YOUR MINIMUM PAYMENT BY THE DUE DATE LISTED ON YOUR STATEMENT, YOU MAY HAVE TO PAY A LATE FEE UP TO \$20

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANNER BANK  
 PO BOX 3505  
 SEATTLE WA 98124-3505

**Account Number**  
 ##### 1734

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

<b>Closing Date</b>	<b>New Balance</b>	<b>Total Minimum Payment Due</b>	<b>Payment Due Date</b>
11/29/24	\$753.15	\$753.15	12/25/24

\$

BL ACCT 00204921-10000000  
 HAZELDELL RFD  
 PO BOX 717  
 OAKRIDGE OR 97463



MAKE CHECK PAYABLE TO:



BANNER BANK  
 PO BOX 3505  
 SEATTLE WA 98124-3505

Cardholder Account Summary					
JOAN PETERKIN #### #### #### 3750		Payments & Other Credits \$0.00	Purchases & Other Charges \$6.90	Cash Advances \$0.00	Total Activity \$6.90

Cardholder Account Detail				Description	Amount
Trans Date	Post Date	Plan Name	Reference Number	USPS PO 4062560463 OAKRIDGE OR	\$6.90
11/18	11/19	PPLN04	02305374324000635372119		

Cardholder Account Summary					
SCOTT HOLLETT #### #### #### 5320		Payments & Other Credits \$0.00	Purchases & Other Charges \$746.25	Cash Advances \$0.00	Total Activity \$746.25

Cardholder Account Detail				Description	Amount
Trans Date	Post Date	Plan Name	Reference Number	SAIF CORPORATION SALEM OR	\$435.32
11/20	11/21	PPLN04	55417344325283253871217	SAVVIK BUYING GROUP SAINT CLOUD MN	\$269.85
11/26	11/27	PPLN04	55546504332163862403228	EUGENE GROCERY OUTLE EUGENE OR	\$41.08
11/27	11/28	PPLN04	05140484332740308540232		

**Additional Information About Your Account**  
 MANAGE YOUR ACCOUNT ONLINE AT BANNERBANK.COM. IT'S FREE! IT'S EASY! FOR ONE CARD, ENROLL UNDER "ACCESS YOUR ACCOUNTS." REVIEW ACTIVITY, TRACK SPENDING, SET ALERTS, AND MORE. TO MANAGE YOUR COMPANY'S CREDIT CARDS, SELECT "COMPANY CARD ADMIN." VIEW CARD BALANCES, DOWNLOAD TRANSACTIONS, CHANGE CARDHOLDER CREDIT LIMITS, MAKE PAYMENTS, AND MORE. ENROLL TODAY!

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	Average Daily Balance	Balance Subject to Interest Rate	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
<b>Purchases</b>									
PPLN04	PURCHASE PLAN	\$0.00	\$0.00	1.37416%(M)	16.4900%(V)	\$0.00	\$0.00	0.0000%	\$753.15
001					11.9900%	\$0.00	\$0.00	0.0000%	\$0.00
PPRT04	PURCH PROT'D PLAN	\$0.00	\$0.00	0.99916%(M)					
001					23.4900%(V)	\$0.00	\$0.00	0.0000%	\$0.00
<b>Cash</b>									
CCPL04	CASH PLAN	\$0.00	\$0.00	1.95750%(M)					
001									
TOTAL			\$0.00						

Days in Billing Cycle: 29  
 APR = Annual Percentage Rate

\* Periodic Rate (M)=Monthly (D)=Daily  
 \*\* includes cash advance and foreign currency fees  
 Finance Charges do not apply to Banner Bank Commerical One Credit Card Accounts  
 (V) = Variable Rate





# INVOICE

Workers' compensation insurance

Invoice date: 12/01/2024  
Invoice: 1001787221  
SAIF policy: 100057114  
SAIF account: A100101961  
Agency: Bancorp Insurance Agency  
541.536.1726

Billing rep: Portland Service Center  
503.673.5283

Questions: 800.285.8525  
Hablamos español

SAIF Address: 400 High St SE  
Salem, OR 97312

HAZELDELL RURAL FIRE DISTRICT  
PO BOX 717  
OAKRIDGE, OR 97463-0717

5410-0 SH  
01-16-25

SAIF invoices have a new look! Learn more at [saif.com/invoice](https://saif.com/invoice).

## SUMMARY

Previous balance	- <b>\$588.56</b>
Payments	-\$435.32
Credits	\$0.00
Other charges	\$588.56
Policy charges	\$770.98
<b>CURRENT BALANCE</b>	<b>\$335.66</b>

Past due balances are subject to interest charges of 1% per month.

PoL\_BC1\_Invoice\_22

Page 1

Tear here

HAZELDELL RURAL FIRE DISTRICT  
PO BOX 717  
OAKRIDGE, OR 97463-0717

Invoice date: 12/01/2024  
Invoice: 1001787221  
SAIF policy: 100057114  
SAIF account: A100101961

## AMOUNT DUE

**\$335.66**

## PAYMENT DUE DATE

**December 25, 2024**

### HOW TO PAY

- Online at [saif.com](https://saif.com)
- Mail this portion with a check payable to SAIF Corporation and include your policy number.

**SAIF CORPORATION**  
400 HIGH STREET SE  
SALEM, OR 97312

GW

9 100057114 1001787221

INVOICE DATE: 12/01/2024

INVOICE: 1001787221

SAIF POLICY: 100057114

SAIF ACCOUNT: A100101961



**PREVIOUS BALANCE**

Date	Description	Amount
10/01/2024	Invoice # 1001743550	-\$588.56
	SUBTOTAL	-\$588.56

**DETAILS**

**PAYMENTS**

Date	Description	Amount
11/20/2024	Payment Received	-\$435.32
	SUBTOTAL	-\$435.32

**OTHER CHARGES**

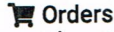
Date	Description	Amount
10/10/2024	Disbursement	\$588.56
	SUBTOTAL	\$588.56

**POLICY CHARGES: 100057114 - Hazeldell Rural Fire District**

Date	Description	Amount
11/20/2024	Final Audit - Voluntary Revision 07/01/2023 - 07/01/2024	\$355.05
11/20/2024	Final Audit - Voluntary Revision 07/01/2024 - 09/20/2024	\$80.27
12/01/2024	Installment	\$335.66
	SUBTOTAL	\$770.98

**CURRENT BALANCE \$335.66**

# Account Settings



Orders

(<https://savvik.com/my-account/orders>)

Coupons

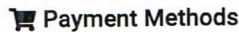
(<https://savvik.com/my-account/wc-smart-coupons>)

Buy Again

(<https://savvik.com/my-account/buy-again>)

Wish List

(<https://savvik.com/my-account/account-wishlists/>)



Payment Methods

(<https://savvik.com/my-account/payment-methods/>)

Addresses

(<https://savvik.com/my-account/edit-address/>)

Account Details

(<https://savvik.com/my-account/edit-account/>)

Uniforms

5470-1

1/16/25 SH

Order #114166 was placed on **November 26, 2024** and is currently **Paid**.

## Order details

Product	Total
<p>PROFESSIONAL S/S TEE Shirt (71309) - FIRE NAVY, M (<a href="https://savvik.com/product/professional-s-s-tee-shirt-71309/?attribute_pa_color=fire-navy&amp;attribute_pa_size=m">https://savvik.com/product/professional-s-s-tee-shirt-71309/?attribute_pa_color=fire-navy&amp;attribute_pa_size=m</a>) × 7 Color: FIRE NAVY Size: M</p> <p><input type="text" value="1"/></p> <p><a href="#">Add to cart</a></p> <p><a href="#">Buy Now</a></p> <p>Sold By: 5.11 (<a href="https://savvik.com/vendor/5-11/">https://savvik.com/vendor/5-11/</a>)</p>	\$125.93
<b>Subtotal:</b>	<b>\$269.85</b>
<b>Shipping:</b>	<b>Shipping Cost per Vendor</b>
<b>Tax:</b>	<b>\$0.00</b>
<b>Payment method:</b>	<b>Credit Card</b>
<b>Total:</b>	<b>\$269.85</b>

Product	Total
PROFESSIONAL S/S TEE Shirt (71309) - FIRE NAVY, L (https://savvik.com/product/professional-s-s-tee-shirt-71309/?attribute_pa_color=fire-navy&attribute_pa_size=l) × 8 <b>Color:</b> FIRE NAVY <b>Size:</b> L <input type="text" value="1"/> <input type="button" value="Add to cart"/> <input type="button" value="Buy Now"/>  <i>Sold By: 5.11 (https://savvik.com/vendor/5-11/)</i>	\$143.92
<b>Subtotal:</b>	<b>\$269.85</b>
<b>Shipping:</b>	<b>Shipping Cost per Vendor</b>
<b>Tax:</b>	<b>\$0.00</b>
<b>Payment method:</b>	<b>Credit Card</b>
<b>Total:</b>	<b>\$269.85</b>

**Order again** ([https://savvik.com/cart-2/?order\\_again=114166&\\_wpnonce=f3544c1ebe](https://savvik.com/cart-2/?order_again=114166&_wpnonce=f3544c1ebe))

### Billing address

Chrissy Hollett  
 Oakridge Fire & EMS  
 P.O. Box 1410  
 Oakridge, OR 97463  
 📞 5417822416  
 ✉️ [chrissy@oakridgefire.com](mailto:chrissy@oakridgefire.com)

### Shipping address

Chrissy Hollett  
 Oakridge Fire & EMS  
 47592 Highway 58  
 Oakridge, OR 97463

## Browse Savvik Vendors:

### # - E

- 3AM Innovations (<https://www.savvik.com/3-am-innovations/>)
- 5.11 Tactical (<https://www.savvik.com/5-11-tactical/>)
- 94 Services Inc. (<https://www.savvik.com/94-services-inc/>)
- AED Professionals (<https://savvik.com/aed-professionals/>)
- AeroClave, LLC (<https://savvik.com/aeroclave/>)
- Airgas (<https://www.savvik.com/airgas/>)
- Airon (<https://www.savvik.com/airon/>)
- Alternative Claims Management (<https://www.savvik.com/alternative-claims-management/>)
- AMBARA (<https://www.savvik.com/ambara/>)
- Ambulance Medical Billing (<https://www.savvik.com/ambulance-medical-billing/>)
- American Emergency Vehicles (<https://www.savvik.com/american-emergency-vehicles/>)
- American Solutions for Business (<https://www.savvik.com/american-solutions/>)
- Angeltrack (<https://www.savvik.com/angeltrack/>)
- Braun Industries (<https://www.savvik.com/braun-industries/>)





OAKRIDGE  
 48264 E 1ST ST  
 OAKRIDGE, OR 97463-9701  
 (800)275-8777

11/18/2024 12:42 PM

Product	Qty	Unit Price	Price
USPS Grnd Advtg	1		\$6.90
Springfield, OR 97477			
Weight: 0 lb 8.70 oz			
Estimated Delivery Date			
Wed 11/20/2024			
Tracking #:			
9500 1148 7756 4323 1584 81			
Insurance			
Up to \$100.00 included			
Total			\$6.90

Grand Total: \$6.90

Credit Card Remit \$6.90

Card Name: MasterCard  
 Account #: XXXXXXXXXXXX3750  
 Approval #: 623919  
 Transaction #: 824  
 AID: A0000000041010 Contactless  
 AL: Mastercard

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit [www.usps.com](http://www.usps.com) USPS Tracking or call 1-800-222-1811.

Save this receipt as evidence of insurance. For information on filing an insurance claim go to <https://www.usps.com/help/claims.htm> or call 1-800-222-1811

Preview your Mail  
 Track your Packages  
 Sign up for FREE @  
<https://informedelivery.usps.com>

All sales final on stamps and postage.  
 Refunds for guaranteed services only.  
 Thank you for your business.

Tell us about your experience.  
 Go to: <https://postalexperience.com/Pos>  
 or scan this code with your mobile device.



or call 1-800-410-7420

UFN: 406256-0463  
 Receipt #: 840-59700218-1-2199124-2  
 Clerk: 02

*Mail checks  
 to Bookkeeper  
 JP*

*Acct 5415-0*



Best Septic  
 PO Box 40606  
 Eugene, OR 97404  
 Phone: 541-484-0844

*Check requested by Colleen Shirley  
 check # 3867 dated 3 Jan '25  
 Acct 5800-3  
 Facilities Cap. Outlay*

**BILL TO**  
 Hazeldale Fire District  
 78175 Dead Mountain Road  
 Oakridge, OR 97463 USA

INVOICE 189646	INVOICE DATE Dec 20, 2024
-------------------	------------------------------

**JOB ADDRESS**  
 Hazeldale Fire District  
 78175 Dead Mountain Road  
 Oakridge, OR 97463 USA

Completed Date: 12/20/2024  
 Payment Term: Due Upon Receipt  
 Due Date: 12/20/2024

**DESCRIPTION OF WORK**

Pumped 1500 gal

TASK	DESCRIPTION	QTY	PRICE	TOTAL
Pumping tank	Pumping tank 1500	1.00	\$825.00	\$825.00

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$825.00
TAX	\$0.00
TOTAL DUE	\$825.00
<b>BALANCE DUE</b>	<b>\$825.00</b>

Thank you for choosing Best Septic!

**CUSTOMER AUTHORIZATION**

I Hazeldale Fire District authorize Best Septic to charge my card if this is my chosen payment method. I agree that the work is complete to my satisfaction.

Sign here 

Date 12/20/2024

**CUSTOMER ACKNOWLEDGEMENT**

Best Septic has been hired to pump, inspect, repair, or perform other work on your septic system.





# Invoice



Invoice number C9357A2C-0006  
Date of issue November 1, 2024  
Date due December 1, 2024

*See ck # 3857*

**Streamline**  
United States  
+1 916-238-1811  
support@getstreamline.com

**Bill to**  
Joan Peterkin - Hazeldell Rural Fire District  
47592 Oregon Highway 58  
Oakridge, Oregon 97463  
United States  
jpeterkinhrfd@gmail.com

**\$200.00 USD due December 1, 2024**

[Pay online](#)

Description	Qty	Unit price	Amount
Streamline Flex Nov 1 – Dec 1, 2024	1	\$200.00	\$200.00
		Subtotal	\$200.00
		Total	\$200.00
		<b>Amount due</b>	<b>\$200.00 USD</b>

Questions?  
Billing: 916-477-2455  
Website Support: 916-238-1811

Need our W-9 for tax purposes?  
You can download it at [www.getstreamline.com/w9](http://www.getstreamline.com/w9).

If paying by check, include invoice number in the memo line on the check

**Pay with ACH or wire transfer**

Bank transfers, also known as ACH payments, can take up to five business days. To pay via ACH, transfer funds using the following bank information.

Bank name WELLS FARGO BANK, N.A.  
Routing number 121000248  
Account number 40630192185559574  
SWIFT code WFBUS6S

**Pay \$200.00 by check**

Make payable to Streamline  
Memo C9357A2C-0006  
Mail to PO Box 207561  
Dallas, TX 75320-7561

Please enclose a printed copy of this Invoice PDF and use USPS. (Courier services may not deliver to PO Boxes.) Once received, checks are processed within 3 business days.

# Invoice



Invoice number C9357A2C-0007  
Date of issue December 1, 2024  
Date due December 31, 2024

*see ck #3859*

**Streamline**  
United States  
+1 916-238-1811  
support@getstreamline.com

**Bill to**  
Joan Peterkin - Hazeldell Rural Fire District  
47592 Oregon Highway 58  
Oakridge, Oregon 97463  
United States  
jpeterkinhrfd@gmail.com

**\$200.00 USD due December 31, 2024**

[Pay online](#)

Description	Qty	Unit price	Amount
Streamline Flex Dec 1, 2024 – Jan 1, 2025	1	\$200.00	\$200.00
		Subtotal	\$200.00
		Total	\$200.00
		<b>Amount due</b>	<b>\$200.00 USD</b>

Questions?  
Billing: 916-477-2455  
Website Support: 916-238-1811

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Routing number 121000248  
Account number 40630192185559574  
SWIFT code WFBIUS6S

**Pay \$200.00 by check**

Make payable to Streamline  
Memo C9357A2C-0007  
PO Box 207561  
Mail to Dallas, TX 75320-7561

Please enclose a printed copy of this Invoice PDF and use USPS. (Courier services may not deliver to PO Boxes.) Once received, checks are processed within 3 business days.

# Invoice



Invoice number C9357A2C-0008  
Date of issue January 1, 2025  
Date due January 31, 2025

*see ck # 3857*

**Streamline**  
United States  
+1 916-238-1811  
support@getstreamline.com

**Bill to**  
Joan Peterkin - Hazeldell Rural Fire District  
47592 Oregon Highway 58  
Oakridge, Oregon 97463  
United States  
jpeterkinhrfd@gmail.com

**\$200.00 USD due January 31, 2025**

[Pay online](#)

Description	Qty	Unit price	Amount
Streamline Flex Jan 1 – Feb 1, 2025	1	\$200.00	\$200.00
		Subtotal	\$200.00
		Total	\$200.00
		<b>Amount due</b>	<b>\$200.00 USD</b>

Questions?  
Billing: 916-477-2455  
Website Support: 916-238-1811

Need our W-9 for tax purposes?  
You can download it at [www.getstreamline.com/w9](http://www.getstreamline.com/w9).

If paying by check, include invoice number in the memo line on the check

**Pay with ACH or wire transfer**

Bank transfers, also known as ACH payments, can take up to five business days. To pay via ACH, transfer funds using the following bank information.

Bank name WELLS FARGO BANK, N.A.  
Routing number 121000248  
Account number 40630192185559574  
SWIFT code WFBIUS6S

**Pay \$200.00 by check**

Make payable to Streamline  
Memo C9357A2C-0008  
Mail to PO Box 207561  
Dallas, TX 75320-7561

Please enclose a printed copy of this Invoice PDF and use USPS. (Courier services may not deliver to PO Boxes.) Once received, checks are processed within 3 business days.



National Hose Testing Specialties, Inc.  
 P.O. Box 1024  
 Dallas, OR 97338  
 Phone (503) 623-9422 Fax (503) 623-7424

# INVOICE

## 51786

Job # 24-11773

5435-3 *SA*  
 01/06/2025

DATE: DECEMBER 17, 2024

**TO: HAZELDELL RFD**

Attn: Accounts Payable  
 PO Box 1410  
 Oakridge, OR 97463

**REMIT TO:**

National Hose Testing Specialties, Inc.  
 P.O. Box 1024  
 Dallas, OR 97338  
 (503) 623-9422

Qty	DESCRIPTION	UNIT PRICE	TOTAL
6,338 ft.	2024 Fire Hose Testing	\$.35/ft.	\$2,218.30
85 ft.	2024 Ground Ladder Testing	\$2.50/ft.	\$212.50
3	Heat Sensors Installed	\$2.00/ea.	\$6.00
THANK YOU FOR YOUR BUSINESS!!			
		SUBTOTAL	\$2,436.80
		TOTAL DUE	\$2,436.80

Make all checks payable to National Hose Testing Specialties, Inc. Visa Accepted.

PAYMENT: A **Convenience fee of 2.5%** will be assessed on the total payment amount for **credit & debit transactions**.

TERMS: Full payment is due within 30 days of the date of this invoice. Past due accounts will be charged 1.5% per month, 18% annually.

If you have any questions concerning this invoice, contact Nancy Altermatt, (503) 623-9422, [nancy@nhts.com](mailto:nancy@nhts.com)



PO BOX 12068  
FRESNO, CA 93776-2068

# STATEMENT

HAZELDELL RURAL FIRE DIST  
PO BOX 717  
OAKRIDGE, OR 97463-0717

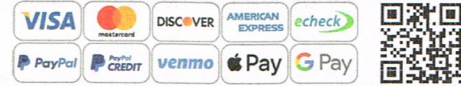


## SUMMARY

Account Number: 1572-030073  
Statement Date: 12-31-2024  
Previous Statement Balance: \$0.00  
- Payments and Credits: \$0.00  
+ New Activity: \$871.90  
+ Late Charge: \$0.00  
= Statement Balance: \$871.90  
Due Date: Upon Receipt

Please disregard if already paid

To pay your bill online, please visit us at  
[www.suburbanpropane.com](http://www.suburbanpropane.com) or scan



For billing and other inquiries please call  
1-800-PROPANE (1-800-776-7263) or 541-344-2283

## ACCOUNT ACTIVITY

PREVIOUS STATEMENT BALANCE \$0.00

Date	Reference No.	Qty	Description	Amount
	HAZELDELL RURAL FIRE DIST/78175 DEAD MOUNTAIN RD//OAKRIDGE			
12-19-24	134847	303.7	PROPANE PRICE PER GALLON 2.7990	\$850.06
12-19-24	134847		TRANSPORTATION FUEL SURCHARGE	\$8.92
12-19-24	134847		SAFETY P&T FEE	\$12.92
<b>STATEMENT BALANCE</b>				<b>\$871.90</b>

*Paid online on 15 Jan JEP # 5460-0  
scheduled for 22 Jan '25*

Please see reverse side for additional information  
Return bottom portion with payment



PO BOX 12068  
FRESNO, CA 93776-2068

## STATEMENT

Account Number: 1572-030073  
Due Date: Upon Receipt  
Amount Due: \$871.90  
Amount Paid: \$

Please write your account number on your check

Check box for address change (see reverse for details)



0003199-0007591 D0105 001 1----- 730787

HAZELDELL RURAL FIRE DIST  
PO BOX 717  
OAKRIDGE, OR 97463-0717



SUBURBAN PROPANE-1572  
PO BOX 12068  
FRESNO, CA 93776-2068



157280123124000008719000008719000000030070

Billing Date: **12/05/2024**  
Current Bill Due Date: **01/06/2025**

Previous Balance	73.21
Payment	-73.21
Balance Forward	0.00
Current Charges Due	86.64
<b>AutoPay on 12/25/2024</b>	<b>86.64</b>

**Important Messages**

With storm season upon us and a new metering system on the horizon, we've received questions from members about GenerLinks. Visit laneelectric.com for a closer look at what they do and how they work.

**Total Due**

**\$86.64**

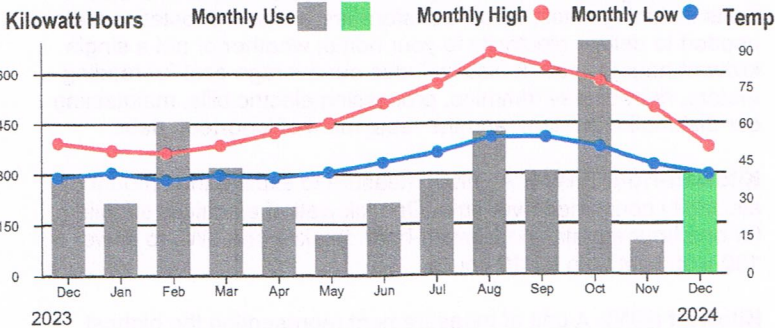
**AutoPay on 12/25/2024**

Acct 5460-0

**Service Address: 78175 DEAD MOUNTAIN ROAD**

**Service Description: FIRE STATION**

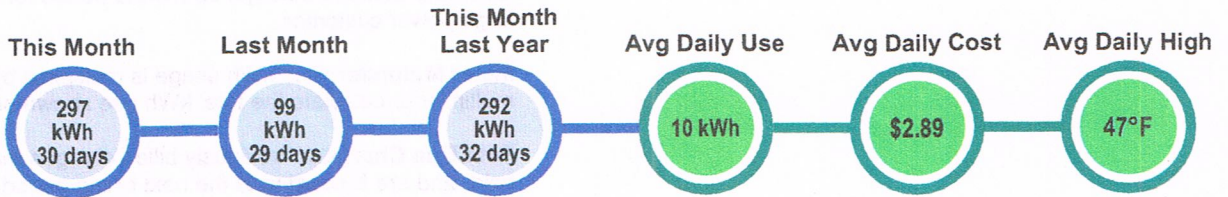
Reading Type	Meter No.	Reading Dates		Days	Readings		Multiplier	Usage
		From	To		Previous	Present		
kWh	78567	10/29/2024	11/28/2024	30	57089	57386	1	297
kW	78567	10/29/2024	11/28/2024	30		0.608	1	0.608



**Current Service Detail**

Basic Charge		59.50
Usage Charge	297 kWh @ 0.0678	20.14
70 Watt Light Street Lights (Qty: 1)		7.00
<b>Total Current Charges</b>		<b>86.64</b>

**Energy Usage Comparison**



**PAY YOUR BILL 24/7**  
ONLINE: Check or credit/debit card at laneelectric.com or download the mobile app.  
PHONE: 855-960-3186



LANE ELECTRIC COOPERATIVE  
787 BAILEY HILL ROAD  
EUGENE OR 97402-5451

219 0 AV 0.545  
HAZELDELL RURAL FIRE DIST  
ATTN HERB WICK  
PO BOX 717  
OAKRIDGE OR 97463-0717

5 219  
C-1



Billing Date: **01/07/2025**  
Current Bill Due Date: **02/05/2025**

Previous Balance	86.64
Payment	-86.64
Balance Forward	0.00
Current Charges Due	93.62
<b>AutoPay on 01/25/2025</b>	<b>93.62</b>

*Acct 3460-0*

**Important Messages**

To keep up with the rising costs of purchased power from Bonneville Power Administration, inflation, and critical investments into system reliability, Lane Electric is implementing an \$8 increase to the basic charge and a 5.5% increase to the kWh for all rate classes beginning February 1, 2025. This follows similar action taken by other local utilities. Additional details are available at laneelectric.com

Total Due

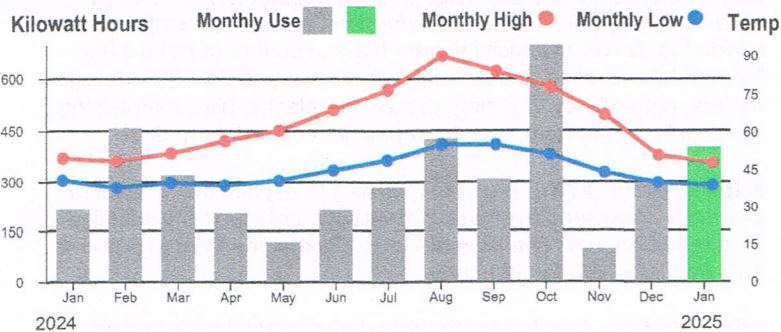
# \$93.62

AutoPay on  
01/25/2025

**Service Address: 78175 DEAD MOUNTAIN ROAD**

**Service Description: FIRE STATION**

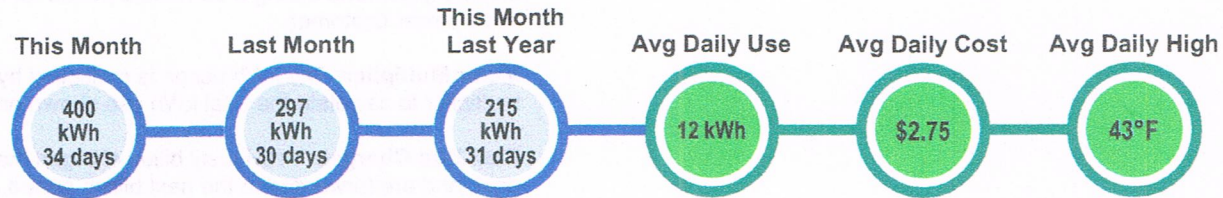
Reading Type	Meter No.	Reading Dates		Days	Readings		Multiplier	Usage
		From	To		Previous	Present		
kWh	78567	11/28/2024	01/01/2025	34	57386	57786	1	400
kW	78567	11/28/2024	01/01/2025	34		1.556	1	1.556



**Current Service Detail**

Basic Charge	59.50
Usage Charge	400 kWh @ 0.0678
70 Watt Light Street Lights (Qty: 1)	7.00
<b>Total Current Charges</b>	<b>93.62</b>

**Energy Usage Comparison**



KEEP SEND

Account Number **3715400**  
AutoPay on 01/25/2025 **\$93.62**

**PAY YOUR BILL 24/7**  
ONLINE: Check or credit/debit card at laneelectric.com or download the mobile app.  
PHONE: 855-960-3186



LANE ELECTRIC COOPERATIVE  
787 BAILEY HILL ROAD  
EUGENE OR 97402-5451

219 0 AV 0.545  
HAZELDELL RURAL FIRE DIST  
ATTN HERB WICK  
PO BOX 717  
OAKRIDGE OR 97463-0717

5 219  
C-1



Invoice

Invoice Number: 40P52047-515    Entity ID: 52047    Effective Date: 1/1/2025    Expiration Date: 12/31/2025    Invoice Date: 01/01/2025

**Named Participant**  
Hazeldell Rural Fire District  
PO Box 717  
Oakridge, OR 97463

**Agent of Record**  
Bancorp Insurance  
PO Box 327  
La Pine, OR 97739

5410-0 *SA*  
01/06/2025

**Coverage**

**Contribution**

**SDIS Liability Coverage**

\$1,599  
Less Best Practices Credit (\$160)  
Less Service Group Discount (\$64)  
Adjusted Contribution \$1,375

**Auto Liability\***

\$1,863  
Less Best Practices Credit (\$186)  
Less Service Group Discount (\$75)  
Adjusted Contribution \$1,602

**Non-owned and Hired Auto Liability  
Auto Physical Damage**

\$195  
\$697  
Less Service Group Discount (\$28)  
Adjusted Contribution \$669

**Hired Auto Physical Damage  
Property**

\$0  
\$694  
Less Best Practices Credit (\$69)  
Less Service Group Discount (\$28)  
Adjusted Contribution \$597

**Earthquake**

Included

**Flood**

Included

**Equipment Breakdown**

\$0

**Crime**

\$0

**Cyber**

Included

Total \$4,438

The listed coverages are only extended when a specific dollar amount or the word "included" is indicated in the Contribution column. Your payment evidences acceptance of this renewal. Please use the coupon on the following page to help us apply your payment.

\* Includes Excess Auto and Auto Supplemental coverages.



# Hazeldell Fire Station Residential Addition Project Proposal

January 2025

## Executive Summary

This proposal outlines the planned addition of a manufactured home to the existing Hazeldell Fire Station facility in partnership with the Oregon Department of Forestry (ODF). The addition will provide short-term and long-term residential accommodation for fire personnel, enhancing the station's operational capabilities and strengthening interagency cooperation.

## Current Progress

Preliminary work has been completed to assess project feasibility, including water testing, initial permit discussions with Lane County, consultations with manufactured home vendors, and partnership discussions with ODF. These steps have established a strong foundation for project implementation.

## Project Components

### 1. Facility Expansion

The project centers on adding a manufactured home to the existing fire hall, which currently serves as a pole barn-type structure housing firefighting equipment. This addition will create dedicated living quarters for fire personnel while maintaining the station's primary operations.

### 2. Partnership Structure

The proposed partnership with ODF will establish shared use of the residential facility, optimize resources, and improve regional emergency response capabilities. The partnership agreement will detail cost-sharing arrangements and usage protocols.

## Implementation Timeline

Target Completion: July 2025

### February 2025 - Partnership and Planning

- Execute formal partnership agreement with ODF
- Finalize cost-sharing arrangements
- Complete comprehensive site assessment
- Develop a detailed project budget

### March 2025 - Permitting and Procurement

- Submit and process Lane County permit applications
- Select manufactured home vendor and finalize specifications
- Develop utility service plans
- Create site preparation specifications

### April-May 2025 - Site Preparation

- Execute site preparation work
- Install necessary utility connections
- Construct foundation per manufacturer requirements
- Complete required preliminary inspections

### June 2025 - Installation

- Coordinate manufactured home delivery and placement
- Complete home installation procedures
- Install external connections and fixtures
- Conduct initial quality assurance inspections

### July 2025 - Project Completion

- Obtain final regulatory approvals and certifications
- Complete exterior finishing work
- Establish facility maintenance protocols
- Implement occupancy guidelines

### Budget Considerations

The project budget will encompass:

- Manufactured home procurement
- Site preparation and development
- Utility connection costs
- Permitting and inspection fees
- Cost-sharing arrangements with ODF

### Critical Success Factors

The project's success depends on several key elements:

- Efficient processing of Lane County permits
- Clear communication protocols between Hazeldell Rural Fire District and ODF
- Careful consideration of weather impacts on construction timeline
- Effective coordination with the manufactured home supplier
- Proper budget management and cost control

## Next Steps

Board approval is requested to proceed with:

1. Finalizing the ODF partnership agreement
2. Initiating the formal permitting process
3. Proceeding with manufactured home vendor selection
4. Developing detailed construction specifications
5. Adding additional board meetings each month to keep the project moving forward within this timeline

This proposal represents a significant opportunity to enhance Hazeldell Fire Station's capabilities while building a valuable partnership with ODF. The six-month timeline provides a structured approach to project completion while maintaining flexibility for potential adjustments as needed.



*Delivering more than  
just test results*

ALG ORELAP ID #OR100012

361 West 5th Ave

Eugene, OR 97401

TEL: (541) 485-8404 FAX: (541) 484-5995

Website:

January 15, 2025

Colleen Shirley  
Hazeldell Rural Fire District  
PO Box 717

Oakridge, OR 97463  
TEL: (541) 852-0475

FAX:

RE:

Order No.: 2501327

Dear Colleen Shirley:

Analytical Laboratory Group received 2 sample(s) on 1/10/2025 for the analyses presented in the following report.

A handwritten signature in black ink that reads "Kimberly J. Reever Morghan".

Kimberly Reever Morghan  
Quality Manager  
361 West 5th Ave  
Eugene, OR 97401



ALG ORELAP ID #OR100012  
361 West 5th Ave  
Eugene, OR 97401  
TEL: (541) 485-8404 FAX: (541) 484-5995  
Website:

## Case Narrative

WO#: 2501327  
Date: 1/15/2025

**CLIENT:** Hazeldell Rural Fire District

**Project:**

This report presents the results of the analyses of the sample(s) received on the date above and assigned the listed Analytical Laboratory Group Analytical Report numbers. Test results relate only to the parameters tested and to the samples as received by the laboratory.

This report shall not be reproduced, except in full, without written consent of Analytical Laboratory Group, Inc.

All analyses were performed according to the Analytical Laboratory Group, Inc. Quality Assurance Program. All QA/QC requirements were met except as noted below.

Analytical comments are noted with qualifiers (see "Qual" column) or data flags on the reports and/or below.

Nitrate by EPA 300.0, Conductivity and Total Dissolved Solids by SM 2510 B, and pH by EPA 150.1: The samples did not meet ALG/EPA sample acceptance criteria for refrigeration (less than or equal to 6°C). The samples were received on ice at 8.1°C and were analyzed per client request.

Original

**WO#:** 2501327  
**CLIENT:** Hazeldell Rural Fire District  
**Location:** 78175 Dead Mountain Rd; Oakridge, OR 97463  
**Project:**  
**Sample Source:** Well

**Received Date:** 1/10/2025 10:55:00 AM  
**Sampler Name:** Colleen Shirley  
**Matrix:** Drinking Water  
**Treatment:** Untreated

Lab ID:	Client Sample ID	Well Pump		Collection Date: 1/9/2025 6:00:00 PM				
Analyses	Method	Result	MCL	PQL	Qual	Units	Date Analyzed	Analyst
Iron	SM 3111 B	0.238	0.300	0.0250		mg/L	1/14/2025 11:06:00 AM	KG
Arsenic	SM 3113 B	ND	0.0100	0.00200		mg/L	1/13/2025 3:41:00 PM	AS
Hardness (As CaCO3)	SM 2340 C	16.8	250	5.00		mg/L	1/14/2025 9:25:00 AM	MMB
Coliform, Total	SM 9223B	Absent		0		P/A	1/10/2025 6:40:00 PM	HH
E. coli	SM 9223B	Absent		0		P/A	1/10/2025 6:40:00 PM	HH

Lab ID:	Client Sample ID	Well Pump		Collection Date: 1/9/2025 6:00:00 PM				
Analyses	Method	Result	MCL	PQL	Qual	Units	Date Analyzed	Analyst
Nitrate-N	EPA 300.0	ND	10.0	0.100		mg/L	1/10/2025 3:31:00 PM	KG
Conductivity	SM 2510 B	161		1.00		µmhos/c	1/13/2025 9:34:00 AM	DK
Total Dissolved Solids (estimated)	SM 2510 B	101	500	1.00		mg/L	1/13/2025 9:34:00 AM	DK
pH	EPA 150.1	6.4	8.5	0	CH	pH Units	1/10/2025 2:03:00 PM	MMB

<b>Qualifiers:</b>	*	Value exceeds Maximum Contaminant Level (MCL)	A	Accredited by ORELAP
	C	Value is below Minimum Compound Limit.	E	Value above quantitation range
	H	Holding times for preparation or analysis exceeded	LOD	Limit of Detection
	MCL	Maximum Contaminant Level	NAR	See note in Case Narrative
	ND	Not Detected at the Reporting Limit	PL	Permit Limit
	PQL	Practical Quantitation Level or Reporting Limit	R	RPD outside accepted recovery limits



ALG ORELAP ID #OR100012  
 361 West 5th Ave  
 Eugene, OR 97401  
 TEL: (541) 485-8404 FAX: (541) 484-5995  
 Website:

**Accreditation Program  
 Analytes Report**

WO#: 2501327  
 15-Jan-25

**Client:** Hazeldell Rural Fire District

**Project:**

Program Name	Sample ID	ClientSampleID	Matrix	Test Name	Analyte	Status
ORELAP	2501327-001A	Well Pump	Drinking Water	Coliform Presence/Absence by SM 9223B Colilert 18	Escherichia Coli	A
					Coliform, Total	A
	2501327-001B		Drinking Water	Hardness by SM 2340 C for Drinking Water	Hardness (As CaCO3)	A
					Arsenic by SM 3113 Drinking Water	Arsenic
		Drinking Water	AA Metals by SM 3111 Drinking Water	Iron	A	

ORELAP A Accredited

ACCRED

Original #2501327# v1





Delivering more than  
just test results

ALG ORELAP ID #OR100012  
361 West 5th Ave  
Eugene, OR 97401  
TEL: (541) 485-8404 FAX: (541) 484-5995  
Website:

## Definition Base

WO#: 2501327  
Date: 1/15/2025

---

### Definitions:

#### Domestic Water Quality Indicator Tests Explanation Sheet

- “mg/L” means milligrams per liter. It is also the same as “ppm” or parts per million
- “>” means greater than the number which follows it, the amount is greater than the maximum detectable concentration for that method of analysis.
  - o Example: “>2,420 MPN/100mL of Total Coliform” means the amount of Total Coliform bacteria in the sample tested is greater than 2,420 MPN (most probable count of bacteria) in 100 mL of water. The amount could be 2,421, 10,500, or greater but the method of analysis only measures up to 2,420 MPN in 100 mL; it can only be stated with certainty that the amount is greater than 2,420 MPN/100mL.
- "ND": means Not Detected. This means the amount is less than minimum detectable concentration for that method of analysis. This short-hand is the equivalent of "<".
  - o Example: “Arsenic : ND at the Reporting Limit of 0.002” means the amount of arsenic in the sample tested is less than 0.002 mg/L. The amount could be zero but the method of analysis only measures down to 0.002; it can only be stated with certainty that the amount is less than 0.002 mg/L.
- Arsenic: Is an element that may occur in water as a result of mineral dissolution, industrial discharges, or the application of insecticides. Chronic effects can appear from its accumulation in the body at low intake levels. As of January 2006, the maximum allowed in public water supplies by state and federal law is 0.01 mg/L.
- Hardness: Is the total concentration of Calcium and Magnesium, expressed as Calcium Carbonate. A hardness over 61 mg/L is considered moderately hard water and over 121 mg/L is considered hard water.
- Iron: An element, and at levels above 0.3 mg/L can cause staining of laundry and porcelain. A bittersweet astringent taste is detectable by some persons. A yellow-red or rusty cast may appear when water is allowed to stand exposed to air.
- pH: is measured on a scale extending from 0 (very acidic) to 14 (very alkaline), with the middle value 7 corresponding to exactly neutral. Water with low pH is corrosive, water with high pH may irritate sensitive skin.
- Total Dissolved Solids: Is an estimate of the amount of substances dissolved in the water and may be thought of as a rough measure of salts in the water. There is not a set safe/acceptable level for conductivity. However, in Oregon the maximum allowable TDS is 2000 mg/L. Dissolved Calcium or Magnesium with Carbonates are associated with scale formation and a bitter taste. Dissolved Sodium or

---

Original

**Definitions:**

Potassium with Chloride increase corrosivity of the water and have a salty or brackish taste.

- Nitrate: Is a chemical found in fertilizers, septic systems, animal feedlots, industrial wastes, and food processing waste. It can also occur naturally. The maximum allowed in public water supplies by state and federal law is 10mg/L.
- Lead: Is an element. When found in drinking water the most common source is leaching from solder or plumbing parts that contain lead. The EPA has adopted an action level for lead in public water systems. The national action level is 0.015mg/L. This is a very protective standard and is aimed at protecting pregnant women and small children, the most susceptible people in our population. Habitual consumption of drinking water having more than 0.015 mg/L of lead is believed to contribute to impaired brain and nerve development and decreased learning ability in young children.
- Coliform Bacteria: Are widely present in nature and also found in the large intestine of humans and animals. Their presence in a water supply is an indicator of possible disease causing organisms, including bacteria and viruses that are not classified as Coliform. The EPA and the Oregon Health Authority require that the results of routine Total Coliform Bacteria tests be reported as “Present” or “Absent” for public water supplies. We use this format for all drinking water coliform bacteria testing, unless another method is specifically requested. The term “Present” indicates bacteria were found, it could also be thought of as positive; the term “Absent” indicates that no bacteria were found, and could be thought of as negative.
  - o The presences of total coliform bacteria is indicative of general contamination. Total coliform bacteria means there are potentially pathogenic bacteria present, and if this particular group is present there are probably other bacteria, viruses, and/or protozoan like giardia present.
  - o The presence of E. coli in a water sample indicates fresh fecal contamination.

**Qualifiers:**

- \* Value exceeds Maximum Contaminant Level (MCL)
- A Accredited by ORELAP
- C Value is below Minimum Compound Limit.
- E Value above quantitation range
- H Holding times for preparation or analysis exceeded
- LOD Limit of Detection
- MCL Maximum Contaminant Level



Delivering more than  
just test results

ALG ORELAP ID #OR100012

361 West 5th Ave

Eugene, OR 97401

TEL: (541) 485-8404 FAX: (541) 484-5995

Website:

## Definition Base

WO#: 2501327

Date: 1/15/2025

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### Definitions:

NAR	See note in Case Narrative
ND	Not Detected at the Reporting Limit
PL	Permit Limit
PQL	Practical Quantitation Level or Reporting Limit
R	RPD outside accepted recovery limits
U	Samples with CalcVal < MDL
W	Sample container temperature was outside of the limits as specified by the method.

---

Original

Work Order #

LIMS: \_\_\_\_\_

Checked: \_\_\_\_\_



361 WEST FIFTH AVENUE  
 EUGENE, OREGON 97401  
 Phone: 541-485-8404 Fax: 541-484-5995  
 Email: [alglabs@alglabsinc.com](mailto:alglabs@alglabsinc.com)

## Real Estate and Home Well Check-In Form

Company: <u>Hazel Dell Rural</u>		Client Project ID: _____	
Report To: <u>Fire District</u>		_____	
Mailing Address: <u>PO Box 717</u>	Property Address: <u>78175 Road Mtn. Road</u>	_____	
<u>Oakridge, OR 97463</u>	<u>Oakridge, OR 97463</u>	_____	
Phone: <u>541-852-0475</u>	Sampler Name: <u>Colleen Shirley</u>	_____	
Email: <u>Colleen.Shirley.2016@gmail.com</u>	Collection Date & Time: _____	_____	
Received Date & Time: _____	Sample Point: _____	_____	
Received By: _____	Water Source: _____	Treated?: _____	_____
Lab SampID	Analysis Requested	Price	Type Temp °C Bottle Lot Notes:
_____	_____	_____	_____

3856

HAZELDELL RURAL FIRE DISTRICT

*Analytical Laboratory Group, Inc.*

*12/18/2024*

*190.00*

			FAIU			
		Mail Report	\$8	Receipt #	_____	
		Collection Fee \$	_____	Credit	_____	
		Total \$	_____	Check	_____	
					Cash	_____
Rush	Refrigeration IR	Shipped Via:		Report		
Normal	Ice	_____		Email	_____	
	None			Fax	_____	
				Pickup	_____	

Test results meet all requirements of NELAC except as noted. Accredited analytes for ORELAP Lab ID #OR100012 are identified by "\*".



## Emergency Services Consolidation Member Application

### APPLICATION INFORMATION

Name: Button Krista  
Last First

Address: 7830 2 High Prairie<sup>rd</sup> Oakridge Or. 97463  
City State Zip Code

Telephone Number: 941957-8362 \_\_\_\_\_  
Home/Cell phone Work phone

E-mail Address: jesse.krista@yahoo.com \_\_\_\_\_ Years of Residency in Hazeldell: 8yr.

### QUESTIONNAIRE

1. Please give a statement indicating the reason you would like to serve on the Committee.

I Live on High Prairie and want to be apart of future  
fire & med. services to ensure both services survive.  
I want to learn more & be apart of the process & help us  
all to work together as a team.

2. What personal and/or professional experience, skills do you possess that will help you to be a Committee Member?

I am a caregiver & a volunteer at the  
Oakridge Fire dept

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentation and/or omission of facts are cause for removal from this committee. All information/documentation related to service on this board is subject to public record disclosure.

Signature: K Button \_\_\_\_\_ Date: 12/12/24 \_\_\_\_\_



## Emergency Services Consolidation Member Application

### APPLICATION INFORMATION

Name: Button Jesse  
Last First

Address: 78302 High Prairie rd. Oakridge OR 97463  
City State Zip Code

Telephone Number: 941)228-9888 \_\_\_\_\_  
Home/Cell phone Work phone

E-mail Address: jesse.krista@yahoo.com Years of Residency in Hazeldell: 8 yr.

### QUESTIONNAIRE

1. Please give a statement indicating the reason you would like to serve on the Committee.

I live in the Hazeldell Rural Fire District and would  
to strengthen our relationship with Oakridge & Westfir so we  
can provide the best possible Emergency Service.

2. What personal and/or professional experience, skills do you possess that will help you to be a Committee Member?

I feel with my military background I bring  
a unique strategic ability of team work to teach  
common goals.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentation and/or omission of facts are cause for removal from this committee. All information/documentation related to service on this board is subject to public record disclosure.

Signature: [Signature] Date: 12-12-2024

Local budget law trainings

Local budget law trainings table

<b>Date</b>	<b>Class</b>
February 5, 2025, Wednesday	<p><b>Basic local Budget Law Training</b></p> <p>Time: 9 a.m. to 3:30 p.m.</p> <p>Clackamas Community College Oregon City Campus Gregory Forum 19600 Molalla Ave Oregon City, OR 97045</p> <p><a href="#">Click here to register</a></p>
February 18, 2025, Tuesday	<p><b>Basic local Budget Law Training</b></p> <p>Time 9 a.m. to 3:30 p.m.</p> <p>Linn County Expo Center 3700 Knox Butte Road E Albany, OR 97322</p> <p><a href="#">Click here to register</a></p>
March 20, 2025, Thursday	<p><b>Basic Local Budget Law: Proposing the Budget</b></p> <p>Time 9 a.m. to 11:30 a.m.</p> <p>Online via Zoom</p> <p><a href="#">Click here to register</a></p>

Local budget law trainings table	
Date	Class
March 27, 2025, Thursday	<p><b>Basic Local Budget Law: Approving and Adopting the budget</b></p> <p>Time: 9 a.m. to 11:15 a.m</p> <p>Online via Zoom</p> <p><a href="#">Click here to register</a></p>
April 3, 2025, Thursday	<p><b>Basic Local Budget Law: Changes after Budget Adoption</b></p> <p>Time: 9 a.m. to 10:30 a.m.</p> <p>Online via Zoom</p> <p><a href="#">Click here to register</a></p>

Contact us

Phone: 503-945-8293

Email: [finance.taxation@dor.oregon.gov](mailto:finance.taxation@dor.oregon.gov)

Mailing address:

Oregon Department of Revenue

Property Tax Division

Finance and Taxation

PO Box 14380

Salem OR 97309-5075

Sign up now to [receive email updates](#) about Local Budget Law.

Page references

- [Local Budget Law training and resources](#)



**INTERGOVERNMENTAL AGREEMENT FOR PROVISION OF  
FIRE PROTECTION SERVICES**

This agreement is made and entered into between the City of Oakridge, hereinafter called City, and the Hazeldell Rural Fire Protection District, hereinafter called District.

Both entities are units of local government, organized and operated under the laws of the State of Oregon. Oregon Revised Statutes, Chapter 190 specifically authorizes agreements between units of local government that are party to the agreement for any and all functions and activities they have authority to perform.

**RECITALS:**

1. This agreement for emergency services is to be maintained indefinitely. It provides fire,- rescue, and EMS services to the citizens of the District. Changes will be suggested and negotiated with the City and the District. Provision is made for an annual payment increment not to exceed the annual assessed valuation percent increase.
2. The City and the District acknowledge that it is in the best interest of the patrons of the City and the District to pursue an Intergovernmental Agreement that provides fire and rescue services to the citizens of the area.
3. Both the City and the District have the statutory authority to provide all services covered by this agreement.

**NOW, THEREFORE,** it is mutually agreed by and between the City and the District as follows:

**1. AGREEMENT**

- A. Throughout the term of this agreement, the City shall provide fire suppression response, training, dispatch, rescue, EMS and other related services, facilities and supplies set forth herein, at substantially the same level in the District as is currently provided to the City by the City of Oakridge Fire and EMS.

B. The Oakridge-Hazeldell Fire Chief, hereinafter referred to as Fire Chief, or the Chiefs designee, shall have authority and responsibility to prescribe the manner and method of providing the services delineated in this agreement.

C. As part of this agreement and as part of the payment identified within Section 5, the District may occupy space at the Oakridge Fire Station for the purposes of administrative duties and housing of records and equipment. The District may use City office equipment but shall provide its own office supplies.

## 2. PERSONAL PROPERTY AND EQUIPMENT

A. All property and equipment including apparatus, furnishings, training aids and other articles of property, purchased by each entity shall remain the property of the entity that purchased said property. However, the City shall have the opportunity to use District property in the fulfillment of this contract.

B. All repairs, improvements, replacements, or additions to the property described in 2A shall be the responsibility of the party that purchased said property. The entity operating said equipment shall be responsible for routine maintenance costs.

C. Each party shall be responsible for providing liability insurance for its own respective property and equipment other than the ambulance. The City will provide liability insurance as outlined in the Ambulance IGA.

D. The District shall make available to the City all water resources available to the District. Further, the District agrees to seek out additional water storage facilities and will assist the City in fulfilling the terms of this agreement.

## 3. GENERAL ADMINISTRATION AND MANAGEMENT

A. The Fire Chief shall work under the general direction of the City Administrator. General administration and management of the District shall be the responsibility of the Fire Chief under the general direction of the District Board of Directors. The Fire Chief shall provide information to the City and the District as requested.

B. Operational control of incidents within the District shall be vested with the Fire Chief.

C. All fire department employees and volunteers shall be subject to the rules and regulations of the City. The City shall have the responsibility of providing all administrative services required for the employees, accounting, personnel and insurance. District volunteers shall maintain membership as volunteers with the Oakridge Fire Department.

4. BUDGETING/EXPENDITURES

Each year the Fire Chief as Budget Officer will, with assistance from the District's bookkeeping service, oversee and direct the budget process and expenditure of funds for the District.

5. PAYMENT

A. The contract price agreed upon for fire protection services shall be commensurate with the services, supplies, facilities and accommodations provided to the District by the City as stated on page 1, section 1. Agreement, paragraphs A. and C. of this agreement.

B. City and District agree to meet annually in the second week in January to agree on an amount for the following fiscal year. Payment adjustment increases shall not exceed the percentage increase in the District's valuation for the previous year.

C. The District shall make two (2) payments of half the total amount, one in December and one in June of each fiscal year. The total for fiscal year 2020-2021 is \$63,330 payable to the City of Oakridge in two payments of \$31,665 each.

6. DISPUTE RESOLUTION

A. The parties agree that if there is a dispute as to any matter, excluding departmental operations policy, such dispute shall be reduced to writing and submitted to both City Administrator and District Board Chairman for appropriate action. If the matter is not resolved, it shall be submitted to the City Council and District Board for consideration at a joint meeting.

B. If resolution is not achieved at that point and the issue is not one involving decisions or powers reserved by State law or City Charter to one of the parties only, and no procedure

for arbitration can be reached, the matter shall be submitted to the presiding judge of the Lane County Circuit Court, to be decided in accordance with the ground rules of ORS Chapter 36 on arbitration, or upon other mutually agreeable rules of procedure.

C. The decision of the arbitrator shall be binding on all parties. The costs of arbitration shall be shared equally.

7. DURATION AND TERMINATION OF AGREEMENT

- A. This agreement shall be in full force and effect from the date of its approval by the designated authorities. The agreement shall continue on a year-to-year basis unless one of the parties advises the other, in writing, at least one (1) year prior to July 1<sup>st</sup> of the next fiscal year of its desire to terminate this agreement.
- B. Either party may, at its option, purchase equipment, property, or improvements thereon, from the other. The parties shall agree to payment arrangements providing for payment of the purchase price over a period of not less than five (5) years, with interest at the average interest rate paid on investments by the Local Government Investment Pool for each year a principal balance is owed. If the parties cannot resolve any disputes or differences relating to the disposition of assets, they shall be referred to the disputes resolution of this agreement, including binding arbitration.

CITY OF OAKRIDGE

City Administrator

*Bryan P. Cutchen*

DocuSigned by: BAA218A58F0B4D5...

Date: 3/27/2021

HAZELDELL RURAL FIRE PROTECTION DISTRICT

Chairman, Board of Directors

*Herb Wick*

DocuSigned by: 16D56DD58BACC4B9...

Date: 3/27/2021

**Hazeldell Fire IGA**Payments

FY	Annual	Bi-annual
20-21	\$ 63,330.00	\$ 31,665.00
21-22	\$ 65,229.90	\$ 32,614.95
22-23	\$ 67,186.80	\$ 33,593.40
23-24	\$ 69,202.40	\$ 34,601.20
24-25	\$ 71,278.47	\$ 35,639.24





Oakridge Fire & EMS  
47592 Hwy 58  
Oakridge, Or 97463  
(541) 782-2416

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## Monthly Report for December 2024

### **Volunteers**

Fire/EMS Volunteers completed a total of 33 hours of classroom or practical training, 1,039 hours of shift coverage, 32 hours of additional call response, 100 hours of Community Events, 60 hours of projects/additional staffing, for a combined total of **1,264 hours. Total cost \$5,262 = \$4.16 per hour.**

### **Part-Time staff**

4 hours of training, 425 hours of shift coverage, **total combined hours 429 for a total cost of \$13,430 = \$31.60 per hour.**

### **Vehicle Repair & Maintenance:**

- Medic-1 Mileage 207,857
- Medic-2 Mileage 238,083
- No major repairs in December

### **Fire Prevention/Community Involvement:**

- Breakfast with Santa
- Holiday Light Parade

### **Miscellaneous Things Involving Our Department:**

- We received a grant from Lane Community Health Council for EMS operations in the amount of \$400,000 to be spent over the rest of this FY and next FY.

### **Response time percentage last quarter, EMS calls that meet the County definition of Emergency. County goal is 90%**

- Zone 1: less than 10 minutes, (total number of calls, 186) 94% of the time
- Zone 2: less than 20 minutes, (total number of calls, 47) 90.5% of the time
- Zone 3: less than 45 minutes, (total number of calls, 21) 100% of the time
- Zone 4: less than 4.5 hours, (total number of calls, 1) 100% of the time

**Fire Chief Hollett**

**December  
2024**

**114** Incidents

Incident Count Breakdown

<b>EMS/Rescue:</b>	<b>102</b>
Motor Vehicle Accidents:	8
Strokes:	0
Chest Pain:	8
Cardiac Arrest:	1
Seizure:	4
<b>Fire:</b>	<b>5</b>
<b>Hazardous Condition:</b>	<b>2</b>
<b>Service Call:</b>	<b>2</b>
<b>Good Intent:</b>	<b>3</b>
<b>False Alarm:</b>	<b>0</b>

**5  
FIRES**

Structure:	0	Vegetation/Rubbish:	2
Vehicle:	3	Other (Cooking, etc.):	0

**INCIDENT COUNTS OVER TIME**

2024	Oakridge	Hazeldell	Westfir	Hwy. 58	USFS	Total
January	68	9	5	9	1	92
February	54	3	6	6	0	69
March	72	6	4	8	0	90
April	77	2	8	2	0	89
May	70	9	8	5	1	93
June	76	2	8	10	4	100
July	86	6	10	8	12	122
August	86	6	9	8	5	114
September	77	6	5	9	2	99
October	97	2	5	3	2	109
November	56	7	7	9	5	84
December	78	10	4	16	6	114
<b>Grand Total</b>	<b>897</b>	<b>68</b>	<b>79</b>	<b>93</b>	<b>38</b>	<b>1175</b>





# Oakridge Fire & EMS



47592 Highway 58, P.O. Box 1410, Oakridge OR 97463

## Fire Department Activity report for December 2024 (updated 1-04-25)

	Oakridge	Hazeldell	Westfir	Hwy. 58	USFS	M	Y
<b>Emerg. Med.</b>	<b>67</b>	<b>7</b>	<b>4</b>	<b>14</b>	<b>4</b>	<b>96</b>	<b>996</b>
Trans. to RBH	23	3	3	7	2	38	283
Trans. to MWH	10	0	0	0	1	11	152
Trans. to LZ	0	0	0	0	0	0	1
Trans. to Other	0	0	0	0	0	0	0
<b>Total Transports</b>	<b>33</b>	<b>3</b>	<b>3</b>	<b>7</b>	<b>3</b>	<b>49</b>	<b>436</b>
<b>Trans. % Rate</b>	<b>49%</b>	<b>43%</b>	<b>75%</b>	<b>50%</b>	<b>75%</b>	<b>51%</b>	<b>44%</b>
<b>Fires</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>47</b>
<b>Good Intent</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>68</b>
<b>Haz. Condition</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>10</b>
<b>Other Situation or False Call</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>26</b>
<b>Service Call</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>28</b>
<b>Total Calls</b>							
<b>Overall Total Calls for response Area:</b>						<b>114</b>	<b>1175</b>

2<sup>nd</sup> Out Calls – 18

3<sup>rd</sup> Out Call – 6

4<sup>th</sup> Out Call – 1

For the month.

## Fire Department Activity report for 2024

2024	Oakridge	Hazeldell	Westfir	Hwy. 58	USFS	Total
January	68	9	5	9	1	92
February	54	3	6	6	0	69
March	72	6	4	8	0	90
April	77	2	8	2	0	89
May	70	9	8	5	1	93
June	76	2	8	10	4	100
July	86	6	10	8	12	122
August	86	6	9	8	5	114
September	77	6	5	9	2	99
October	97	2	5	3	2	109
November	56	7	7	9	5	84
December	78	10	4	16	6	114
<b>Grand Total:</b>	<b>897</b>	<b>68</b>	<b>79</b>	<b>93</b>	<b>38</b>	<b>1175</b>



# Oakridge Fire & EMS



47592 Highway 58, P.O. Box 1410, Oakridge OR 97463

## Fire Department Historical January – December

	Oakridge	Hazeldell	Westfir	Hwy. 58	USFS	Total
<b>2018</b>	740	51	51	128	22	992
<b>2019</b>	771	58	32	112	28	1001
<b>2020</b>	710	76	47	86	29	948
<b>2021</b>	803	76	43	128	48	1098
<b>2022</b>	823	55	62	116	23	1079
<b>2023</b>	832	52	72	111	27	1094
<b>2024</b>	897	68	79	93	38	1175

## Calls by Day of Week & Time of Day

Time	Su	Mo	Tu	We	Th	Fr	Sa	M	Y
0000-0359	3	3	2	1	0	0	1	<b>10</b>	<b>98</b>
0400-0759	5	1	2	0	2	2	2	<b>14</b>	<b>111</b>
0800-1159	7	3	2	2	8	3	4	<b>29</b>	<b>225</b>
1200-1559	3	1	4	2	4	4	2	<b>20</b>	<b>263</b>
1600-1959	3	5	5	4	1	4	1	<b>23</b>	<b>260</b>
2000-2359	3	1	4	1	3	3	3	<b>18</b>	<b>218</b>
<b>Total:</b>	<b>24</b>	<b>14</b>	<b>19</b>	<b>10</b>	<b>18</b>	<b>16</b>	<b>13</b>	<b>114</b>	<b>1175</b>

# 2024

# 1175 Incidents

## Incident Count Breakdown

<b>EMS/Rescue:</b>	<b>1065</b>
Motor Vehicle Accidents:	99
Strokes:	19
Chest Pain:	95
Cardiac Arrest:	16
Seizure:	48
<b>Fire:</b>	<b>44</b>
<b>Hazardous Condition:</b>	<b>10</b>
<b>Service Call:</b>	<b>12</b>
<b>Good Intent:</b>	<b>28</b>
<b>False Alarm:</b>	<b>12</b>

# 44 FIRES

Structure:	4	Vegetation/Rubbish:	19
Vehicle:	8	Other (Cooking, etc.):	13

## INCIDENT COUNTS OVER TIME

2024	Oakridge	Hazeldell	Westfir	Hwy. 58	USFS	Total
January	68	9	5	9	1	92
February	54	3	6	6	0	69
March	72	6	4	8	0	90
April	77	2	8	2	0	89
May	70	9	8	5	1	93
June	76	2	8	10	4	100
July	86	6	10	8	12	122
August	86	6	9	8	5	114
September	77	6	5	9	2	99
October	97	2	5	3	2	109
November	56	7	7	9	5	84
December	78	10	4	16	6	114
<b>Grand Total</b>	<b>897</b>	<b>68</b>	<b>79</b>	<b>93</b>	<b>38</b>	<b>1175</b>