



Hazeldell Rural Fire District

P.O. Box 717 | Oakridge, Oregon, 97463 | www.hazeldellfire.org (541) 782-2416

Greetings!

The Hazeldell Board of Directors is seeking applicants to fill a vacancy on the Board of Directors!

A Fire District board member primarily acts in overseeing the budget of the fire district, ensuring the community receives fire protection services, while also planning strategic decisions about future development and needs within the community's limitations. The Board of Directors consists of five citizens living in the Hazeldell Rural Fire District. Board meetings are scheduled on the 4th Thursday of every month. The meetings are open to the public and input from the public is received at the meetings.

Requirements:

- Must be a registered voter in the Hazeldell Fire District and;
- Have had your primary residence within the Hazeldell Fire District for one year or more (confirmed by the Lane County Election's Office).

Key responsibilities of a Fire District board member include:

Budget oversight: Approving the annual budget, monitoring expenditures, and ensuring responsible use of taxpayer funds.

Strategic planning: Identifying future needs of the community and developing long-term plans to address them, including potential facility expansions or service upgrades.

Community engagement: Participating in public meetings, listening to resident concerns, and communicating the fire district's plans and actions to the community.

Legislative advocacy: Staying informed about relevant legislation and advocating for policies that benefit the fire district and community.

Important points to remember:

- **Educational:** Preferably willing to attend Elected Officials training, Oregon Dept. of Revenue annual budget training classes, and Conferences hosted by Special District Association of Oregon.

- **Not operational management:** While board members set policy, they do not directly manage day-to-day operations, which is the responsibility of the Fire Chief.
- **Elected Positions:** Fire District board members are elected by the community they serve.
- **Collaboration with the Fire Chief:** Effective board members maintain open communication with the Fire Chief to ensure alignment between strategic goals and operational execution.

Please return this application to:

Scott Hollett

Fire Chief

(541) 782-2416

47592 Highway 58, PO Box 1410,

Oakridge, Oregon, 97463 -or-

ScottHollett@ci.Oakridge.or.us



Board Member Application

APPLICATION INFORMATION

Name: _____
Last *First*

Address: _____
City *State* *Zip Code*

Telephone Number: _____
Home/Cell phone *Work phone*

E-mail Address: _____ Years of Residency in Hazeldell: _____

QUESTIONNAIRE

1. Please give a statement indicating the reason you would like to serve on the Board.

2. What personal and/or professional experience, skills do you possess that will help you to be a Board Member?

3. Do you feel you have any conflicts of interest that may arise due to your appointment to the Budget Committee?

OTHER VOLUNTEER BOARD, COMMISSION, OR COMMITTEE EXPERIENCE

Organization 1: _____
Name *Type* *Phone Number*

_____ *Address* *Start Date* *End Date*

Role: _____

If you are still serving in this capacity, do you foresee any conflicts between this board and the position you currently hold?

Yes No

Organization 2: _____
Name *Type* *Phone Number*

_____ *Address* *Start Date* *End Date*

Role: _____

If you are still serving in this capacity, do you foresee any conflicts between this board and the position you currently hold?

Yes No

REFERENCES

_____ *Name* *Phone Number* *Relationship*

_____ *Name* *Phone Number* *Relationship*

_____ *Name* *Phone Number* *Relationship*

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentation and/or omission of facts are cause for removal from any advisory board, committee or commission I may be appointed to. All information/documentation related to service on this board is subject to public record disclosure.

Signature: _____ Date: _____